

**Zoning Recodification Working Group (ZRWG)**  
**November 1, 2017**  
**Arlington Town Hall, First Floor Conference Room**  
**8:00-9:20 AM**

Attendees: David Watson (ARB), Christian Klein (ZBA), Steve Revilak (Town Meeting Member), Cathy Garnett (Conservation Commission), Charlie Kalauska (Master Plan Implementation Committee), Nancy Flynn-Barvick (at-large), Ralph Willmer (Master Plan Implementation Committee), Jenny Raitt and Laura Wiener (DPCD Staff)

Guests: Marshall Audin

Meeting summary of 10/4/17 and 10/20/17 was reviewed and approved as amended.

**Outreach to Town Meeting Members**

- Working Group discussed message for Town Meeting Members (TMM). Town Meeting Members on the Committee (David Watson, Christian Klein, and Steve Revilak) will send an email to all TMM's where we have email addresses and Planning will mail to the rest. Laura and David will finalize the message.

**Illustrations**

- Steve found illustrations from the original bylaw. Laura will send to Mike Byrne for his input regarding whether these are the right illustrations we want to include in the bylaw, along with the ones RKG is working on. Laura and Steve will follow up on choosing illustrations. Laura will talk to Judi about format. Steve will try to convert.
- Jenny talked to RKG about repurposing the time allocated in the contract for attending Town Meeting to other things, and about a legal review by Bob Ritchie. Legal review will not be complete when we get Hearing Draft of the bylaw, expected November 10.

**Schedule**

- Projected tentative date for Special Town Meeting is now February 12. Continuation of TM will be Feb. 14, 26, 28 if needed.
- ARB hearing tentatively scheduled for January 8. Holding a couple of dates.

Outreach. Group discussed doing one-on-one contact with people who have expressed concerns about the proposed bylaw and/or process.

- Nancy will reach out Peter Fuller.
- Charlie will talk to Chris Loreti, and John Worden
- Steve Revilak will talk to Elizabeth Pyle, Kevin Mills, and Julie Brazile
- David will reach out to Adam Auster and Catherine Farrell
- Laura will talk to Janice Weber
- Christian will talk to Ed Tremblay, Peter Howard
- Cathy will reach out to Ann LeRoyer
- Nancy also said she would reach out to her neighborhood facebook page and Support Arlington Heights

Con. Comm. Lela Sheperd, Environmental Planner, is working with Cathy Garnett on a comparison of Con. Comm. regulations and our zoning to see where there is overlap and what may need to remain in zoning because it is unique.

**Next Steps and Schedule.**

- Hearing Draft of bylaw expected November 10. Group should review before 11/17 ZRWG meeting
- Additional outreach to Town Meeting Members and the public

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- Compile results of comments from Town Meeting Members for 11/17
- Finalize illustrations

Meeting adjourned: 9:15 AM

Next meeting: Friday November 17, 2017, 8AM.

Future ZRWG meetings scheduled for: Wednesday December 6; Tuesday December 19.

ARB public hearing: January 8, 2018 (tentative)

Special Town meeting: February 12, 2018 (tentative)